



Floating Support Officer
East Sussex Floating Support Service
Person Specification
Ref: 1076

Experience	Essential	Desirable
Experience of working with vulnerable clients in the community with housing related and associated support needs.	X	
Experience of working with in partnership with other agencies statutory and/or non-statutory.	X	
Experience of creating support plans with clients and setting attainable goals.	X	
Experience of completing client assessments and risk assessments and review/update as necessary.	X	
Experience of managing a client caseload and writing accurate case notes and reports.	X	
Knowledge	Essential	Desirable
Knowledge of safeguarding issues in relation to adults and children.	X	
Knowledge of housing and welfare benefits legislation (Homeless Reduction Act, Housing Benefit, Universal Credit, PIP, Care Act).	X	
Knowledge and an understanding of risk management and Health and Safety and the ability to implement policy and procedure.		X
Knowledge of working in a Psychology Informed and Trauma Informed Practice.		X
Skills/Abilities	Essential	Desirable
Competent use of Microsoft software packages especially Word and Outlook.	X	
Ability to problem solve.		X
Ability to work on own initiative and under pressure.	X	
Ability to work as part of a team.	X	
Good time management skills and ability to prioritise workloads.	X	



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Personal Qualities	Essential	Desirable
A current full UK driving licence and use of a vehicle.	X	
Commitment to continuous professional development.	X	
Professional approach and attitude to support clients.	X	
Motivated to deliver excellence.	X	
Commitment to BHT Sussex's mission, values, aims and objectives.	X	

BHT Sussex is an equal opportunities employer using a fair and open recruitment process that fully complies with the requirements of the Equality Act 2010. We are committed to encouraging equality, equity, inclusion and diversity in the workplace. As an employer we are committed to promoting and supporting our people's social, physical and psychological health at work. Please let us know if you require any special arrangements or reasonable adjustments if called for interview.

This post is only open to individuals who have a current full UK driving licence and use of a vehicle as this is deemed to be a genuine occupational requirement under Schedule 9, Paragraph 1 of the Equality Act 2010.

The Floating Support Officer role includes Essential Car User Allowance which is paid at standard HMRC rates.