

Group Work Coordinator Shore House Person Specification

Experience	Essential	Desirable
Experience of providing emotional and practical support for	X	
vulnerable adults who have complex needs.		
Experience of working with people in distress.		X
Experience of establishing and maintaining effective links		X
with relevant statutory and voluntary agencies, and		
community groups.		
Experience of gathering and being responsive to client		X
feedback and using this to improve service delivery.		
Experience of planning and facilitating effective and safe	X	
groups.		

Knowledge	Essential	Desirable
Knowledge of the impact that mental health issues can have	X	
on a person's everyday life.		
Knowledge of the benefits of a holistic approach to achieve	X	
and maintain positive well-being.		
Knowledge of housing management and health & safety		X
within a residential setting.		

Skills/Abilities	Essential	Desirable
Ability to develop creative, structured, person-centred and	X	
co-produced groupwork.		
Ability to work with a strengths-based approach to motivate	X	
and empower people.		
Competent use of Microsoft software packages especially		X
Word and Outlook.		
Ability to actively listen to clients, build trust and set	X	
professional boundaries.		
Ability to communicate clearly with clients, colleagues, and	X	
other stakeholders.		
Ability to work on own initiative and under pressure.	X	
Ability to work as part of a team.	X	
Good time management skills and ability to prioritise	X	
workloads.		

Personal Qualities	Essential	Desirable
Commitment to continuous professional development.	X	
Professional approach and attitude to support clients.	X	
Motivated to deliver excellence.	X	
Commitment to BHT Sussex's mission, values, aims and objectives.	X	

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