

Support Worker

Shore House

Job Description

Ref: 820

Key Responsibilities:

Client support:

- Provide reliable and consistent support to improve clients' independent living skills and prepare them to move on within an 18-month timeframe.
- Deliver empowering, motivating, and personalised support to clients to enhance their emotional, physical, and financial well-being. For example: improving community engagement and social confidence, providing practical support with cooking and self-medication, and assistance with budgeting and tenancy management.
- Provide intensive support to prevent rent arrears, self-neglect, anti-social behaviour, and tenancy breakdown.
- Be a named worker for an identified caseload of residents and take responsibility for liaising closely with relevant care teams and/or agencies, including Lead Practitioners and GPs.
- Use the Outcomes Star and risk assessments to assess needs and goals and develop safety/risk and support plans.
- Work alongside Sussex Partnership NHS Foundation Trust and the substance misuse service to provide recovery-focused structured support.
- Safely administer prescribed medication to clients, and liaise with GPs, psychiatrists and pharmacies as appropriate.

General:

- Write accurate daily client notes and maintain professional casework files to fulfil all monitoring requirements using BHT Sussex's client database.
- Use Microsoft Office programs, including Word, Outlook and Excel.
- Work within BHT Sussex's Rent Arrears Policy and Procedure.
- Monitor maintenance and repair issues and liaise with the BHT Sussex Repairs team.
- Attend and participate in handovers, reflective practice sessions, team meetings and other internal/external meetings as required.
- Assist with the support of students, volunteers, and interns.
- Work within all BHT Sussex policies and procedures, including Safeguarding and Health and Safety.

Responsible to:

- Shore House Management.

No job description can cover every issue that may arise within the post at various times. The post holder is expected to carry out other duties from time to time, which is broadly consistent with those in this document.