

### Person Specification

This post requires that the post holder has the following skills and experience to fulfil the job description.

When completing your application form, in section 6 “Person Specification” please address yourself to each of the points marked with an asterisk \*. Please number each point and clearly explain how your experience, skills and knowledge meet the requirements specified.

**Application forms without this completed section will not be accepted.**

### Qualifications:

- \* 1 **\*A relevant professional qualification or recognised group work or counselling qualification (at least to diploma level), or to be actively working toward this or willing to undertake this work within an agreed timeframe.\***

### Experience/Knowledge:

- 2 Experience of running therapeutic groups in a professional capacity.
- \* 3 **\*Working knowledge and understanding of issues surrounding addiction, experience of working with recovering addicts and alcoholics and an understanding of the role trauma can play in addiction.\***
- \* 4 **\*Experience of Psychologically Informed Practice and providing Trauma Informed Care.\***
- 5 A working knowledge of the twelve-step model of recovery from addiction.
- 6 A knowledge of national and local developments relating to current drug and alcohol treatment pathways.
- \* 7 **\*A working knowledge of key drug and alcohol agencies in Brighton and Hove.\***

### Skills/Ability:

- 8 Ability to communicate appropriately and effectively with clients, colleagues and other professionals.

- \* 9 **\*A high standard of written work, including an ability to use word processing software for a range of tasks. A good standard of numeracy.\***
- 10 Ability to promote equal opportunities effectively with a special emphasis on homelessness, addiction and poverty.
- 11 Ability to work to targets and deadlines.
- 12 Ability to use reflective practice and clinical and line management supervision to ensure professional development is in line with the service's overall needs and development.

## **Attitudes:**

- 13 Commitment to building positive and healthy communications within the staff team and a willingness to work constructively with feedback from managers, colleagues and clients.
- \* 14 **\*An ability to successfully integrate the many different elements of the role (i.e. housing management, therapeutic work).\***

## **Other:**

- 15 Basic knowledge of the Welfare Benefits system. A willingness to keep abreast of changes in the benefits system and to advise clients as needed.
- \* 16 **\*Able to take part in an urgent and emergency on call rota.\***