



Person Specification

This post requires that the post holder has the following skills and experience to fulfil the job description.

When completing your application form, in section 6 “Person Specification” please address yourself to each of the points marked with an asterisk *. Please number each point and clearly explain how your experience, skills and knowledge meet the requirements specified.

Application forms without this completed section will not be accepted.

Essential Experience:

*	1.	A basic understanding of and a commitment to meeting the needs of homeless and vulnerable adults
*	2.	Non-judgmental
	3.	Patience/tolerance/tenacity
	4.	Commitment to empowering homeless and inadequately housed men and women
	5.	Willingness and ability to work within a close-knit team

Skills / Ability / Knowledge:

*	6.	Ability to prepare, cook and serve food to a large group of people
	7.	Excellent communication skills: a) Ability to deal assertively and confidently with a wide range of people in a positive, friendly and helpful manner. b) Ability to develop and maintain good working relationships with staff and residents.
*	8.	Knowledge and understanding of relevant Health & Safety requirements of working in a kitchen.
*	9.	Ability to plan menus for varied diets, including meat eaters, vegetarians, vegans, allergies and religious beliefs.
*	10.	Ability to check and maintain stocks and order food
*	11.	Ability to monitor and direct the work of the Kitchen Porter
	12.	Ability to work as a supportive and effective team member
	13.	Ability to work under pressure within a stressful environment
*	14.	Ability to be self-motivating and organise workload independently
*	15.	Ability to be calm in a crisis
*	16.	Good understanding of issues surrounding professional boundaries

*	17.	A working knowledge of the Safer Food Better Business food management system
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Educational Qualifications

	18.	A current Basic Food Hygiene Certificate would be preferred, but is not essential as training will be given
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Other / Desirable

	19	Experience of working with people with support needs
	20.	A commitment to the development and implementation of Equal Opportunity Policies
*	21.	Ability to ask for support when necessary
*	22.	Willingness to be supervised
	23.	Understanding of and commitment to Equal Opportunities
*	24.	Understanding of issues surrounding confidentiality
	25.	Willingness to undertake in-service training