



Head Cook

Phase One

SUSSEX

Job Details

Ref: 137

BHT Sussex

BHT Sussex is a charity and a registered housing association working in Brighton and Hove, Eastbourne, Hastings and other parts of Sussex.

BHT Sussex's Mission is to combat homelessness, create opportunities, and promote change and aims to achieve this Mission through a network of interlinked projects. By providing direct, practical services combined with a commitment to challenge the causes of poverty and inequality, we hope to achieve a supportive structure which men and women can use in a variety of ways to improve the quality of their lives.

For more information please see BHT Sussex's website www.bht.org.uk.

Project Summary

Phase One is a 52-bed high support social care hostel for single homeless people. All clients have multiple complex needs and our work is focused on providing safe, secure accommodation while addressing each resident's individual support needs by providing tailored support packages to support clients towards living more independently.

Job Summary

You will be expected to plan, order, prepare, cook and serve food for the clients of Phase One Project, in order to provide a balanced, varied and nutritional diet, including special dietary needs for example halal, gluten free, vegan.

The Head Cook will have responsibility for the day to day running of the Project Kitchen ensuring that the highest food hygiene standards are maintained. This post requires the post holder to be able to operate kitchen equipment and involves lifting and moving heavy items such as catering pots and pans, and deliveries.

Salary

The salary is paid monthly in arrears and will be £25,750 per annum, pro rata. An employer's pension contribution of 5.5% is also paid. The level of this contribution is reviewed annually.

Hours of Work

The hours of work will be 32 per week your work pattern would be:

Mon 12 – 7 pm, Tue 1 – 7 pm, Wed 1 – 7 pm, Thu 12 – 7 pm & Fri 1 – 7 pm.

BHT Sussex does not pay overtime but will grant "time off in lieu" if agreed by the Project Manager.

Annual Holidays

The annual leave entitlement will be 185 hours (25 working days) pro rata, rising 1 day for each year of service to a maximum of 222 hours (30 days) pro rata. All public bank holidays are granted with two extra statutory days, to be taken over the Christmas period.

Closing Date

12 noon, Thursday 17 March 2022

Interview Date

Monday 28 March 2022

We regret that we are unable to reply to every job applicant. However, if you are called for interview, you will be notified within seven days of the closing date.

An Enhanced DBS Check (Disclosure and Barring Service) is required on all successful applicants as a condition of employment for this post. BHT operates an Equal Opportunities Policy