



Deputy Manager

Shore House

sussex Job Details

Ref: 799

BHT Sussex

BHT Sussex is a charity and a registered housing association working in Brighton and Hove, Eastbourne, Hastings and other parts of Sussex.

BHT Sussex's Mission is to combat homelessness, create opportunities, and promote change and aims to achieve this Mission through a network of interlinked projects. By providing direct, practical services combined with a commitment to challenge the causes of poverty and inequality, we hope to achieve a supportive structure which people can use in a variety of ways to improve the quality of their lives.

Project / Department Details

Shore House is an innovative service which provides accommodation and intensive one-to-one and group support in a social care setting to 20 people with mental health diagnoses and complex needs, including those with a dual diagnosis, and people experiencing the effects of complex trauma.

The service works proactively and flexibly with people to build their skills and confidence, enabling them to move into more independent accommodation within an 18-month timeframe.

The service applies Psychologically Informed, Trauma-Informed and Recovery focussed models that put client experience at the heart of service delivery.

The service works closely with primary and secondary health services, statutory and third sector services. Multi-agency support and risk reviews are led by each client's allocated Support Worker.

Person-centred 1:1 and group work support is provided for a range of areas, including medication management, mental and physical health, personal safety, digital inclusion, and work and learning.

Shore House is commissioned by the Clinical Commissioning Group and is regulated by the Care Quality Commission.

Job summary

To assist with the day to day management of Shore House, to take responsibility for specified projects in agreement with the operational manager, and to deputise in their absence. Responsibilities will include operational implementation of all aspects of the support service delivery, including staff support and development, managing referrals and move on, health and safety, maintenance, improving standards and performance, and partnership working. They will also be responsible for ensuring the service operates within budget and meets all key performance indicators.

Salary

£28,773 per annum plus an on-call payment of £22 per weekday night, and £45 per weekend and bank holiday.

An employer's pension contribution of 5.5% is also paid. The level of this contribution is reviewed annually.

Hours of Work

37 Hours per Week 9.00 am -5.00 pm Monday to Friday and Saturday and Sunday 2pm to 10:30pm one weekend in four (these hours are negotiable).

BHT Sussex does not pay overtime but will grant time off in lieu if agreed by the service manager. Participation in responsive on call cover if support is required out of hours.

Annual Holidays

The annual leave entitlement will be 185 hours (25 working days), rising 1 day for each year of service to a maximum of 222 hours (30 days) pro rata. The role may include working on some bank holidays as part of the team rota for which "time of in lieu" will be granted

Closing Date: 12 noon, Tuesday 1st February 2022

Interview Date: Thursday & Friday 10 & 11th February 2022

We regret that we are unable to reply to every job applicant. However, if you are called for interview, you will be notified within seven days of the closing date.

An Enhanced DBS Check (Disclosure and Barring Service) is required on all successful applicants as a condition of employment for this post.

You will be required to show COVID19 Vaccination certification (CQC services only)

BHT operates an Equal Opportunities Policy

PLEASE NOTE:

Shore House is a CQC registered care home. Please note that the Government are introducing new regulations on working within CQC registered care homes. From 11 November 2021, you will not be permitted to work at this service unless you are able to provide evidence that you have been fully vaccinated against Covid19 or can provide evidence of medical exemption before starting employment at Shore House.