

#### **Person Specification**

This post requires that the post holder has the following skills and experience to fulfil the job description.

Ref: 1060

When completing your application form, in section 6 "Person Specification" please address yourself to each of the points marked with an asterisk \*. Please number each point and clearly explain how your experience, skills and knowledge meet the requirements specified.

Application forms without this completed section will not be accepted.

## **Qualifications**

- \* 1 Equivalent to NVQ IvI 2/Diploma IvI 2\*\*, or willingness and ability to work towards this
  - 2 Equivalent to NVQ IvI 3/Diploma IvI 3\*\*
  - In addition to the above, plus a further Diploma IvI 3\*\* qualification (or equivalent) in a health and social care related field

### **Essential Skills**

- 4 Ability to encourage and enable individuals
- \* 5 Ability to work in partnership and liaise with a range of stakeholders
- \* 6 Ability to work under own initiative and as part of a team
- \* 7 Effective organisational and time management skills
- \* 8 Excellent communication and interpersonal skills, both oral and written
- \* 9 Basic IT skills
- \* 10 A commitment to involving clients in all aspects of service delivery
- \* 11 Commitment to a team approach to managing the financial resources of the service

# **Experience**

- \* 12 Experience of working in:
  - Health
  - Social Care
  - Community Development
  - Housing
  - 13 Having lived experience within your area of expertise (e.g.: mental health; personality disorder; homelessness.)

- \* 14 Experience of supporting individuals to develop person center plans based on their own goals and aspirations
- \* 15 Knowledge of current practices and concepts relevant to the service (e.g.: mental health; personality disorder; housing; community development; homelessness; young people.)
- \* 16 Demonstrable understanding of the needs of people using the service
  - 17 Experience of facilitating groups and chairing meetings
- \* 18 Experience in formal supervision of staff

# **Personal Attributes**

- \* 19 Commitment to social inclusion, equal opportunities and promoting diversity
- \* 20 Willingness and ability to travel within the local area (where relevant to the role)

<sup>\*\*</sup> Please refer to www.gov.uk/what-different-qualifications-mean for further clarification